



Affidavit of Nondisclosure and User Agreement for Using the TEDS-M 2008 Databases

To be completed by anyone seeking to use the TEDS-M 2008 International Database

By signing this form, I agree that when using TEDS-M data collected by the IEA, or its designees, I will not:

1. use or reveal any individually identifiable information furnished, acquired, retrieved or assembled by me or others, for any purpose other than statistical reporting purposes;
2. make any disclosure or publication whereby any sampled unit or respondent (including, but not limited to, students, teachers, faculty, schools, or institutions) could be identified, or the data furnished by or related to a sampled unit or respondent could be identified;
3. match the records on the subject data to any other data files so as to re-identify the survey units on the files, even if the matching has a valid statistical purpose;
4. distribute the TEDS-M database or make it accessible in any electronic network to anyone;
5. disclose subject data for any administrative purposes nor use it in any manner to change the status, condition, or public perception of any sampled unit or respondent regarding whom subject data is maintained;
6. make disclosures of individual subject data to any individual;
7. make any publication or other release of subject data listing information regarding individual sampled units or respondents even if the individual respondent identifiers have been removed.

I also understand and agree to the following:

1. I may publish the results, analysis, or other information developed as a result of any research based on subject data covered by the affidavit only in summary or aggregated statistical form so that the identity of individual sampled units or respondents contained in the subject data is not revealed;
2. I will acknowledge the source of the data in all results, publications, documents and communications by providing a source citation next to each table and graph in the following form: "Source: IEA TEDS-M 2008";
3. When publication or other release of research results could raise reasonable questions regarding disclosure of individually identifiable information contained in subject data, I will provide copies of the proposed publication or release to the IEA Secretariat, using the contact information listed below, before that disclosure is made so that IEA may advise whether the disclosure is authorized;

4. I will not publish or otherwise release research results if the IEA advises that such disclosure is not authorized;
5. When using the TEDS-M 2008 databases, I will not reveal information identifying the German Bundesländer;
6. I shall notify IEA immediately upon receipt of any legal, investigatory, or other demand for disclosure of individually identifiable data;
7. I will notify IEA immediately upon discovering any disclosure of subject data to unauthorized parties or agencies;
8. I will return to the IEA all individual subject data as well as all notes, reports, files, any kind of documents and copies of the same, or destroy those data under IEA supervision or by approved IEA procedures, when any of the clauses above are breached, or whenever I have finished working with the data, whichever occurs first;
9. Upon request, I will provide the IEA with written confirmation that I have complied with numeral 8 above, and that I have not given access to these items to any third person.
10. I have no ownership or any other intellectual property of the subject data and any related documentation or accompanying software which at all times shall be and remain the sole and exclusive property of the IEA.
11. I shall at all times indemnify and save harmless the IEA and its officers, servants and agents from and against all claims, losses, damages, costs, expenses, actions and other proceedings made, sustained, brought, prosecuted, threatened to be brought or prosecuted, in any manner based upon, caused by, or in any way attributable to the use of the subject data and related documentation provided pursuant hereto.
12. I will notify the IEA within 15 days of any changes happening to the contact information provided below.

Signed and agreed by:

Name:

Organization:

Title:

Signature and Date: _____

For Students, please ask a representative of your education institution to sign this agreement:

Name of Representative:

Title:

Signature and Date: _____

Once completed, please submit this form to:

IEA Secretariat
TEDS-M Databases
Herengracht 487 - 1017 BT
Amsterdam - The Netherlands
Telephone + 31 20 625 3 625

Or by email to: department@iea.nl (please use subject: TEDS-M 2008 Database Request)

Please provide your contact information where you can be reached, and where the database will be sent:

Complete Postal Address:

Telephone:

e-mail: